



Automobile Alley Neon Sign Grant Policy Statement & Application

Automobile Alley Association will consider a \$1,000 to \$3,000 grant for neon and LED “neon” signs that meet ALL of the following criteria:

- Property and business owners believe sign will be in place for a minimum of two years
- Sign design was presented to the Automobile Alley design committee for feedback and assistance prior to installation (see additional information below)
- Sign has all proper permits from the City of Oklahoma City prior to applying for the grant
- Neon sign is installed within the Automobile Alley BID district or historic Automobile Alley district boundaries

Additional information:

- Submit sign design and supporting documents to Design Committee first.
- To schedule a time to present sign design to the Automobile Alley design committee, contact Jane Jenkins at jane@downtownokc.com or 405-235-3500.
- Design Committee reviews/approves prior to the sign being presented to the AA board.
- Review comments returned in 5 business days.
- Owner has a maximum of 12 months to apply for the grant after the date sign was installed.
- To inquire about City of Oklahoma City sign permits, please contact the Permit Call Center at (405) 297-2948 or visit the Development Services office at 420 W Main St., 8th floor, Oklahoma City, OK 73102.
- The amount of the grant awarded is at the discretion of the Automobile Alley Board of Directors, and the board reserves the right to approve or deny any grant for any reason.

Please email or mail this form to the address below after all criteria have been met. Feel free to attach any additional materials you would like to provide, such as proof of permits, sign design and engineering plans, a 3-D image or rendering of the sign on the building at proper scale, payment receipts, etc. Applicant will be contacted within one month of receipt of application. Grants are given on a first come, first serve basis as funds allow.

Business Name _____

Physical address of sign install _____

Contact Name _____

Contact Email _____ Phone _____

Business opened in Automobile Alley (month and year) _____

Sign was installed in Automobile Alley (month and year) _____

Date final permit was approved _____

Company that fabricated the sign _____

Date of Application _____

Please mail or email this form to:

Joe Hudson, joe@downtownokc.com

Downtown OKC Partnership

211 N. Robinson Ave., Suite 225

Oklahoma City, OK 73102

Revised January 2021